

User Manual
for
QUALITY EDUCATION MANDATE
(Only for 2018-19 AICTE Approved Institutions)



ALL INDIA COUNCIL FOR TECHNICAL EDUCATION,
NEW DELHI- 110070



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IMPORTANT NOTE

Institutions who filled “Quality Education Mandate(QEM)” Application last year(in Approval Process 2018-19), such Institution’s “Quality Education Mandate” screen will be shown with pre-filled data(i.e, with last year made entries). Such institutions should update the data in all the tabs (if necessary/required) before pressing Validate button.

IMPORTANT INSTRUCTION

If the question/information is NOT applicable for the institute, in such cases institute should enter numeric zero “0”(for quantitative) or “NA” (for qualitative) against those fields appropriately.



ICONS FOR BUTTONS

Please refer following table in case of any confusion with buttons.

S. No.	Icon	Meaning
1		Save Record
2		New Record
3		Delete Record
4		Search Record
5		Collapse
6		Expand
7		Notification by AICTE
8		Navigation to next record in list
9		Navigation to previous record in list
10		Navigation to next set of records in list
11		Navigation to first set of records in list
12		Navigate to last record
13		Navigate to first record



QE MANDATE SCREEN

1) Login to AICTE portal using existing login Credentials.

The screenshot shows the AICTE portal home page. The top navigation bar includes 'Home', 'All India Council for Technical Education', and various menu items like 'File', 'Edit', 'View', 'Navigate', 'Query', 'Tools', and 'Help'. Below the navigation bar, there is a search bar and a user profile icon. The main content area displays a list of screens under the heading 'Display Name'. The first item, 'New/Extension Approval', is highlighted in blue. Other items in the list include 'My Institute Application', 'Institute Accounts', 'Student Enrollment', 'New Initiatives/CII Survey', 'PMKVY', 'Student Details', 'PG Student Attendance Details', 'PG Student Verification', 'Block/Unblock Student', 'AQIS Application', 'NVEQF', 'Placement Details', and 'Update Contact/HOI/Faculty Details'. A 'Compact' button and a 'List' button are visible in the top right corner of the list area.

2) Compact view or list view will be visible, press ctrl+shift+A from keyboard. Click on **Quality Education Mandate Screen**.

The screenshot shows the 'Screens' page on the AICTE portal. The top navigation bar is the same as in the previous screenshot. Below the navigation bar, there is a search bar and a 'Screens' heading. Underneath, there is a list of screens. The 'Quality Education Mandates Screen' is highlighted with a blue arrow. Other screens listed include 'AQIS Application', 'BI Publisher Reports', 'Block/Unblock Student', 'Home', 'Institute Account', 'My Institute Application', 'NVEQF', 'New Initiatives/CII Survey', 'New/Extension Approval', 'PG Course Left Student Details Screen', 'PG New Student Approval Screen', 'PG Student Attendance Details', 'PG Student Verification', 'PMKVY', 'Placement Details', 'Student Details', 'Student Enrollment', and 'Update Contact/HOI/Faculty Details'. At the bottom of the page, there is a 'Screens and Views' section with a 'Siebel eChannel Home' button.



INSTITUTE DETAILS

The questions are related to following four point:

- I) ACCREDITATION
- II) INDUCTION PROGRAMME FOR FRESHER
- III) START UP CENTRE
- IV) INDUSTRY READINESS

I) ACCREDITATION

- a. **Number of Approved Course(s) for Last Year** – Enter total number of approved courses.
- b. **Number of Course(s) eligible for applying for Accreditation** – This field should have value less than or equal to value entered in field “(a)”.
- c. **Number of Approved Course(s) actually Accredited by NBA** - This field should have value less than or equal to value entered in field “(a)”.
- d. **Percentage approved accredited by NBA** – This is an auto populated field.
- e. **Number of Approved Course(s) eligible to Apply for Accreditation, but not Applied** - This field should have value less than or equal to value entered in field “(a)”..
- f. **Reason for not Applying Approved Course(s) for Accreditation** – Enter the reason for not applying for accreditation.
- g. **Number of Approved Course(s) Applied for Accreditation but Rejected at Pre-Qualification level** -This field should have value less than or equal to value entered in field “(a)”.
- h. **Reason for Rejection from Accreditation and Steps taken for Rectification** – Enter the reason reason for rejection and steps taken for rectification.
- i. **Month & Year by which at least 75 Percent of Approved Courses would be Accredited** – These fields should be populated with month and year by which 75% of approved courses would be accredited.

This field is not mandatory for Institutions having Percentage approved accredited by NBA greater than 75.



Note: In case, If NBA accreditation is not applicable for the course(s) under any of the programme(s), such institutions need to enter the specific reason against point "f".

II) INDUCTION PROGRAMME FOR FRESHER

a) **Induction Program (as per AICTE guidelines) done or not(Y/N):** Kindly choose the answer as Y/N accordingly.

b) **What is the Percentage of Attendance in the Induction Program:** Kindly enter the percentage.

c) **Reason for not Conducting Induction Program:** If the answer is N against field "a", then only this field will become active and accordingly institute should enter the reason.

d) **Likely date for Starting the Induction Program:** Select the date accordingly.

III) START UP CENTRE

Answer accordingly.

IV) INDUSTRY READINESS

Answer accordingly.

Quick Links 1 of 1*

Institute Details Teachers Training Details Revision Curriculum Innovation Drives Industry Readiness Summer Internship Startup Centre

QE Mandates

Institute Details 1 of 1*

Permanent Institute Id Name of the institution*

Institute Details

QE Mandate 1 of 1*

Validate

Accreditation

Induction programme for freshers

a) Number of Approved Course(s) for Last Year:	<input type="text"/>	a) Induction Program (as per AICTE guidelines) done or not(Y/N):	<input type="text"/>
b) Number of Course(s) eligible for applying for Accreditation:	<input type="text"/>	b) What is the Percentage of Attendance in the Induction Program:	<input type="text"/>
c) Number of Approved Course(s) actually Accredited by NBA:	<input type="text"/>	c) Reason for not Conducting Induction Program:	<input type="text"/>
d) Percentage approved accredited by NBA:	<input type="text"/>	d) Likely date for Starting the Induction Program:	<input type="text"/>
e) Number of Approved Course(s) eligible to Apply for Accreditation, but not Applied:	<input type="text"/>	Start Up Centre	
f) Reason for not Applying Approved Course(s) for Accreditation:	<input type="text"/>	Whether your Institute is having Start Up Centre?:	<input type="text"/>
g) Number of Approved Course(s) Applied for Accreditation but Rejected at Pre-Qualification level:	<input type="text"/>	Industry Readiness	
h) Reason for Rejection from Accreditation and Steps taken for Rectification:	<input type="text"/>	Whether your Institute has Setup Industry Institution Partnership Cell (IIPC)?	<input type="text"/>
i) Month & Year by which at least 75 Percent of Approved Courses would be Accredited:	<input type="text"/>		



TEACHERS TRAINING DETAILS

This tab will contain already created course records.

- a) **Number of Teachers** – Enter the total number of Teachers against each course.
- b) **Number sent for orientation/refresher training (during last 2 years)** – Enter total number of teachers sent for training.
- c) **Number who took online MOOCs(through SWAYAM, NPTEL, etc)** – Enter total number of teachers who took online MOOCs.

NOTE: INSTITUTE SHOULD INCLUDE BASIC SCIENCE/HUMANITIES FACULTY MEMBER APPROPRIATELY WITH ANY OF THE COURSE(S)

The screenshot shows the 'Teachers Training Details' tab in the AICTE Quality Education Mandates Screen. The interface includes a header with the AICTE logo and navigation menu, a sidebar with 'Quick Links' and 'Institute Details', and a main content area with a table for course records.

Name of the Course	Number of Teachers	Number sent for orientation/refresher training (during last 2 year)	Number who took online MOOCs
ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING	5	2	1
COMPUTER ENGINEERING	7	5	2
INFORMATION TECHNOLOGY	4	1	0
ELECTRONICS	7	5	7
CIVIL ENGINEERING	2	1	1



REVISION CURRICULUM

- a) **Branch of Program** – This field should be filled with Approved Courses
- b) **Whether revision of Course done?** – This field should be filled with Y/N value from the dropdown, whether revision of course was done or not.
- c) **If Yes, in which year last revision done.** – This field should be filled with year in which last revision was done.

◀ Institute Details 1 of 1 ⚙

Permanent Institute Id Name of the institution.*

Revision Curriculum ▼

◀ Revision Curriculum 1 - 7 of 7 ⚙

Name of Program	Level of Course	Branch of Programme	Whether Revision of Course done?	If Yes, In which Year last Revision done.
ENGINEERING AND TECHNOLOGY	PG	MECHANICAL ENGINEERING DESIGN	N	1997
ENGINEERING AND TECHNOLOGY	PG	ELECTRONICS & COMMUNICATION ENGG	Y	2017
ENGINEERING AND TECHNOLOGY	UG	ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING	Y	2018
ENGINEERING AND TECHNOLOGY	UG	CIVIL ENGINEERING	N	2000
ENGINEERING AND TECHNOLOGY	UG	MECHANICAL ENGINEERING	N	2001
ENGINEERING AND TECHNOLOGY	UG	ELECTRICAL ENGINEERING	N	2006
ENGINEERING AND TECHNOLOGY	UG	COMPUTER SCIENCE AND ENGINEERING	Y	2018



INNOVATION DRIVE

Click on add button (+)

- a) Innovation Drive** – This field should be entered with Innovation Drives undertaken / participated in.
- b) Number of Students Participated** – This field should be entered with number of students participated in the specified innovation drives.
- c) Details of Prizes Won, If any** – This field should be entered with details of the prizes won in the specified innovation drives.

QE Mandates ▾ AICTE2 Program Details:

Quick Links 1 of 1 ⚙

Institute Details UG(Engineering & Technology) Teachers Training Details Revision Curriculum Innovation Drives Industry Readiness Summer Internship Startup Centre

QE Mandates ▾

Institute Details

Permanent Institute Id Name of the institution*

Innovation Drives ▾

Innovation Drives 1 - 2 of 2 ⚙

+ - ↕

Innovation Drive	Number of Students Participated	Details of Prizes Won, if any
Smart India Hackathon 2017	0	
Smart India Hackathon 2018	0	



INDUSTRY READINESS TAB

Click on add button (+)

- a) **Name of the Member** – This field should be filled with the name of the member.
- b) **Name of the Industry** – This field should be filled with the name of the industry.
- c) **Whether the Industry visits your institute for Campus Recruitment (Yes/No)** – Select Y or N from dropdown.

UI: Mandates ▾ AICTE Program Details

Quick Links 1 of 1 ⚙

Institute Details UG(Engineering & Technology) Teachers Training Details Revision Curriculum Innovation Drives Industry Readiness Summer Internship Startup Centre

QE Mandates ▾

Institute Details

Permanent Institute Id Name of the institution

Industry Readiness ▾

Industry Readiness 1 - 2 of 2 ⚙

Name of the Member	Name of the Industry	Whether the Industry Visits your Institute for Campus Recruitment (Yes/No)
ABC	<input type="text"/>	Y
ABC	<input type="text"/>	Y



SUMMER INTERNSHIP DETAILS

Click on ADD button (+)

Against questions a),b),c),d) and e)

1) **1st year Students** – Please enter number of students admitted.

2) **2nd year Students** – Please enter number of students

3) **3rd year Students** – Please enter number of students

Note – 1) If there are no records to be filled in b, c, d, e, then kindly enter zero.

2) **FOR THE PROGRAMMES LESS THAN 4 YEARS DURATION, UNDER SUCH CASE , INSTITUTIONS HAVE TO ENTER "0" UNDER THAT STUDENT YEAR COLOUMN WHICH IS NOT APPLICABLE FOR THEM.**

Institute Details

Permanent Institute Id Name of the institution

QE Mandates

Summer Internship Details

Summer Internship Details 1 - 5 of 5

Add

Total number of Students	1st year Students	2nd year Students	3rd year Students
a) Total number of students	340	500	499
b) Number secured summer internships	0	172	199
c) Of the (b) above, number placed through campus	0	95	132
d) Number of industries/companies offered internship for Students	0	35	142
e) Of the (b) above, number found internship on their own	0	77	67



START UP CENTER DETAILS

Click on ADD button (+)

- a) **Name of the Start-Up Incubation Center** – This field should be filled with name of the **Start-Up Incubation Center**.
- b) **Number of the Start-Up Units located in the Center** – This field should be filled with the Number of the startup units located in the center.
- c) **Year in Which Start-Up Incubation Center Started** – This field should be filled with the year in which the startup incubation center was started.

Quality Education Mandates Screen | All India Council for Technical Education
File Edit View Navigate Query Tools Help

QE Mandates Start Up Centre Details

Quick Links 1 of 1+

Institute Details UG(Engineering & Technology) Teachers Training Details Revision Curriculum Innovation Drives Industry Readiness Summer Internship Startup Centre

Institute Details

Permanent Institute Id Name of the institution

QE Mandates Start Up Screen Details

Start Up Centre Details 1 - 2 of 2

Name of the Start-Up Incubation Centre	Number of Start-Up Units located in the Centre	Year in Which Start-Up Incubation Centre Started
ABC	2	2017
XYZ	6	2016



4) After filling all the QE Mandate details hit **Validate** button as shown below if there would be any data discrepancy then error message will pop up otherwise on successful validation screen will go read-only.

The screenshot displays the 'Quality Education Mandates Screen' for 'Institute Details UG(Engineering & Technology)'. The 'QE Mandate' section is active, and the 'Validate' button is highlighted with a red box. The form contains several sections with input fields:

- Accreditation:**
 - a) Number of Approved Course(s) for 2017-18: 10
 - b) Number of Course(s) eligible for applying for Accreditation: 8
 - c) Number of Approved Course(s) actually Accredited by NBA: 0
 - d) Percentage approved accredited by NBA: 0
 - e) Number of Approved Course(s) eligible to Apply for Accreditation, but not Applied: 2
 - f) Reason for not Applying Approved Course(s) for Accreditation: NA
 - g) Number of Approved Course(s) Applied for Accreditation but Rejected at Pre-Qualification level: 2
 - h) Reason for Rejection from Accreditation and Steps taken for Rectification: NA
- Induction programme for freshers:**
 - a) Induction Program (as per AICTE guidelines) done or not(Y/N): Y
 - b) What is the Percentage of Attendance in the Induction Program: 80
 - c) Reason for not Conducting Induction Program: (empty text field)
 - d) Likely date for Starting the Induction Program: (empty date field)
- Start Up Centre:**
 - Whether your Institute is having Start Up Centre?: Y
- Industry Readiness:**
 - Whether your Institute has Setup Industry Institution Partnership Cell (IIPC): Y



GRIEVANCE/QUERY

Institutions are requested to register their grievance at the following url :

www.facilities.aicte-india.org/approvalprocess/apformEmail.php



All India Council for Technical Education

Application Form for Grievance/Query related to AICTE Approval Process 2019-20.

Upload File(if any): No file chosen

(Less than 1 mb)

Select User:*

Nature of Grievance/Query:*
- Select Your Grievance/Query Type -
Quality Education Mandate related Query
Forgot Password not received
Other Technical Issue
Policy related Query

NOTE: Quality Education Mandate is not a part of approval process 2019-20 application. However, institutions are requested to provide the information before applying for approval process 19-20.